

Request for Proposal

Google Chromebooks

January 22, 2021

**Warrick County School Corporation
300 East Gum Street
Boonville, Indiana 47601**

NOTICE TO BIDDERS

Warrick County School Corporation

Boonville, Indiana

The Warrick County School Corporation (WCSC) is seeking suppliers to provide four thousand seven hundred twenty-five (4725) or more student and staff Chromebooks.

The Request for Proposal documentation may be obtained either at the Warrick County School Corporation Administration building located at 300 East Gum Street, Boonville, Indiana, Monday through Friday from 8:00 AM to 4:00 PM or by contacting Dr. Walter Lambert at wlambert@warrick.k12.in.us or 812-897-6037.

Proposals will be accepted until 9:30 AM (CST) February 26th, 2021 at which time the sealed bids will be opened. Proposals that are received after this date and time will be returned unopened. The Warrick County School Corporation will not accept proposals that are sent via E-Mail. The bid opening will be a virtual meeting only. Bids will be opened and displayed during the virtual meeting via a document camera.

Sealed proposals need to have a label clearly indicating that it is for the Chromebook RFP. The sealed proposals need to have delivery confirmation and will be accepted at the following address.

Warrick County School Corporation
ATTN: Chromebook RFP/Dr. Lambert
300 East Gum Street
PO Box 809
Boonville, Indiana 47601

The Warrick County School Corporation reserves the right to reject any and all proposals and to waive any "informalities" in the proposals received whenever such selection, rejection or waiver is in its best interests.

MINIMUM QUALIFICATIONS

Bidders must have a minimum of three (3) years of experience successfully implementing and providing distribution, support, and maintenance services of comparable technology to K-12 environments and clients of a similar size and scope to WCSC.

PRICING STRUCTURE

Bidders are required to itemize the costs as outlined in Appendix A. Bidders are required to complete Appendix A as part of their proposal. If additional items are necessary to complete the project, please include them in Appendix A, listed and itemized as per unit cost. WCSC does not guarantee any minimum or maximum number of unit purchases. **The bid price of devices and components shall be honored for one year (1) from dated contract acceptance to allow for additional purchases of any quantity.**

REPAIR PARTS

Bidders are required to itemize the cost of spare parts or units as outlined in Appendix B and bidders are required to complete Appendix B as part of their proposal. If bidding hardware and additional items are required to complete the project, please include them in Appendix B, listed and itemized as per unit cost. This request does not make the Warrick County School Corporation contractually obligated to purchase repair parts at the listed prices or from the vendor that is awarded the bid.

DEVICE REQUIREMENTS

Bidders are required to have a device for this proposal that follows the device requirements laid out in Appendix C. Appendix C contains a brief detail of each of the specific items required for the Chromebooks. If a bidder is bidding hardware then they are required to complete Appendix C checking off that they comply with the specification and to provide details of each specification.

DELIVERY TIMELINE

All products must be delivered to the warehouse at the Warrick County School Corporation by Friday June 11, 2021. Failure to meet the delivery schedule may result in the cancellation of an order. Exceptions may be made if circumstances are beyond

the control of the successful bidder. The successful bidder must notify and provide evidence to the owner via mail or fax within twenty (20) business days from the date the owner places an order to request exemption from the specified delivery schedule. All items are to be delivered to the WCSC specified location FOB.

SUBSTITUTIONS

In the event of manufacturer discontinuation of a contract item, the bidder must substitute an item with equal or better capabilities for equal or less cost than the discontinued item. The contractor may not substitute any item without final approval of the WCSC.

MINIMUM DEVICE REQUIREMENTS

Student and Staff Chromebooks:

Tested Brands/Models Preferred: Lenovo 100e 2nd Gen/Lenovo 300e 2nd Gen/Dell Chromebook 3100 (11" or 2 in 1 11") (equivalent or better) Chrome OS devices.

1. Intel Celeron N4020 (Dual Core, up to 2.8GHz, 4M Cache, 6W) or better or MediaTek™ 8173C Processor (2.10 GHz, 4 Cores, 4 Threads) or better.
2. 4GB system memory
3. 32GB SSD
4. 802.11ac WLAN
5. 11" display or greater (1366x768) with or without touchscreen
6. External display port (HDMI, DisplayPort, etc.)
7. Headphone/mic jack and ability to use USB headset
8. Two or more USB ports and USB C
9. Built in Bluetooth
10. 8 hours battery life or better
11. AC Charger 120V—USB C Preferred, otherwise provide full detail of charging plug, diameter, etc.
12. Education Class
13. Mil-spec or better device materials (Include device ratings with proposal.)
14. Integrated Keyboard and Mouse
15. One year warranty for parts and labor (depot within 30 minutes of Warrick County)
16. Ability to be provisioned in the Google Chrome Management Console
17. Ability to purchase newer model product or larger display size product
18. Equipment must be new and not refurbished
19. Headphone jack must be on a separate daughter card from the system board. If not it must be clearly noted in the response.
20. Charging jack must be on a separate daughter card from the system board. If not it must be clearly noted in the response.
21. Unit serial number must be factory barcoded on device
22. Google Chrome OS Management License
23. Securly licensing for 1, 2, 3, or 4 years.

The school corporation is looking at touch screen devices for the lower grade levels and regular laptop devices for the upper grades. Price will determine how many touch screen devices will be purchased if any at all.

Product must be new in unused factory packaging.

Bid price must include shipping exclusive of sales tax.

PROPOSAL EVALUATION

WCSC desires to select the Bidder whose proposal is determined to be the most responsive and responsible, considering the technical and price evaluation criteria listed below. All Proposals will be evaluated in accordance with WCSC Policies and Procedures, and the criteria specified in this RFP. An Evaluation Committee will evaluate the Proposals using the following:

Relative Weight	ITEM FOR EVALUATION	Maximum Points
10%	References from other school districts supporting satisfactory performance of the service from the vendor or for device	10
15%	Experience, Qualifications, and Performance on Other Projects	15
15%	Distribution, Delivery, Support, and Bidder response to RFP items	15
20%	Device Durability Testing	20
40%	Price	40
100%	TOTAL SCORE	100

Please do not include exceptions to the RFP in the sealed Cost Proposal.

APPENDIX A - Chromebook Breakdown

Table 1		
Item	Unit Price	Description
Chromebook		
Chrome OS Mgmt License		
Securely License (1, 2, 3, or 4 yrs)		
Optional Upgrades		
Optional 8GB Total RAM		
Optional Touch Screen		
Optional Services		
Support and Maintenance Service 1 YR		
Support and Maintenance Service 2 YR		
Support and Maintenance Service 3 YR		
Support and Maintenance Service 4 YR		
Optional Warranty		
1 YR Accidental		
2 YR		
2 YR Accidental		
3 YR		
3 YR Accidental		
4 YR		
4 YR Accidental		

Additional Items		

APPENDIX B – REPAIR PARTS

Table 1	
Item	Unit Price
LCD Panel	
LCD Cable	
Keyboard	
Touchpad	
Touchpad Cable	
Motherboard (Includes CPU/RAM/Storage)	
Daughter Boards	
Internal Power Connector	
AC Adapter	
Battery	
Bezel	
Enclosure – Top	
Enclosure – Bottom	
Speakers	
Wireless Card and Wires	
Rubber Bumpers	
Screws	
Screw Covers	
Glue/Adhesive	
Additional Items not included Above	

APPENDIX C – DEVICE REQUIREMENTS (Does the bidder proposed device comply and give details on the prospective device)

Table 1		
Requirement	Comply	Detail
Intel Celeron N420 or better MediaTek 8173C or better		
4GB system memory or better		
32GB SSD or better		
802.11ac WLAN		
11" display or greater (1366x768) External display port (HDMI, DisplayPort, etc.)		
Headphone/mic jack and ability to use USB headset		
Two or more USB ports and USB-C		
Built in Bluetooth		
8 hours battery life – minimum		
AC Charger 120V—USB-C Preferred, otherwise provide full detail of charging plug, dia, etc.		
Education Class		
Mil-spec or better device materials (Include device ratings with proposal.)		
Integrated Keyboard and Mouse		
One year warranty for parts and labor (depot within 30 minutes of Boonville, IN)		
Ability to be provisioned in the Google Chrome Management Console		
Ability to purchase newer model product or larger display size product		

Equipment must be new not refurbished		
Headphone jack is to be on a separate daughter card from the system board.		
Charging jack is to be on a separate daughter card from the system board.		
Unit serial number must be factory barcoded on device		

Bidder Data Sheet

Company Name:

Company Address:

Tax ID Number:

Orders Submitted To:

Payments Submitted To:

**Purchasing Administrator
Information:**

Name

Title

Address

Telephone Cell

Fax

Email

Anticipated delivery will be _____ DAYS/WEEKS after receiving PO.

REFERENCES

Vendors will provide three (3) educational references of the approximately the same size. Please complete and submit the following with your proposal.

School Name

Address

Contact Name Phone Number ()

Contact E-Mail

School Name

Address

Contact Name _ Phone Number ()

Contact E-Mail

School Name

Address

Contact Name _ Phone Number ()

Contact E-Mail