

Marion County Schools  
Mark Griffith  
Director of Schools

204 Betsy Pack Drive, Jasper, TN 37347  
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**REQUEST FOR PROPOSALS FOR DESKTOP COMPUTERS AND THIN CLIENTS THAT MEET THE FOLLOWING SPECIFICATIONS.**

The Marion County Board of Education pursuant to Tenn. Code Ann. § 49-6-2006(b)(1) solicits proposals from all parties interested in providing Laptop Computers meeting specifications provided on the “Bid Quote Sheet”.

Anyone interested in providing the above requested equipment/service must submit a bid to the Marion County Board of Education describing briefly the proposed price for Laptop computers meeting specifications no later than Sept. 6, 12:00 Noon CT. All bids will be opened promptly on Sept. 9, at 9:00 a.m. CT, the proposed bid amount recorded and a copy of each proposal provided to board members for review. All proposals are to be F.O.B. Jasper, Tennessee. A product data sheet for each model specified in the bid must be included in the proposal. Nonconforming proposals or proposals submitted after the deadline will not be considered. The decision whether to award a contract to provide equipment/service to complete the project will be announced following the Board's review of the proposals at the bid opening. The Board reserves the right to accept or reject any or all proposals submitted as deemed solely by the Board to be in the best interest of the school system and the community and contingent upon approval of purchase funds by the Marion County School Board and County Commission. All inquiries requests for further information or inspection of the premises where equipment will be installed should be coordinated through the office of Mike Ogden, IT Director at [helpdesk@mctns.net](mailto:helpdesk@mctns.net).

Thank you for your participation in this bid effort.

Sincerely,  
Technology Department  
Marion County School District, Jasper, TN

The Marion County School District reserves the right to reject any and/or all bids and waive any informalities or irregularities in the bidding. The Marion County School District shall award the bid to the lowest responsible and responsive bidder as determined by the Marion County School District. Marion County School District reserves the right to award the contract to any other than the lowest bidder. The owner shall have the right:

1. at any time to reject any or all bids
2. to waive all informalities or irregularities of the bidding that does not compromise the intent and integrity of bid specifications
3. to award bids on the basis of individual bid categories.

All bids will be analyzed to identify the following and other significant factors:

- a. Compliance with the required specifications
- b. Cost
- c. Financial Credibility of the Vendor
- d. Past performance on installing similar furnishings or equipment
- e. Delivery schedule.
- f. Other factors deemed important by the [Customer]

## **INTRODUCTION**

Marion County School District ("MCSD") serves approximately 4,500 students throughout Marion County. There are schools in Jasper, Whitwell, South Pittsburg, and Monteagle.

## **Acceptable Respondents**

Bid proposals will be accepted from OEM manufacturers only and all respondents must bid Business Class equipment and no retail or user class machines can be bid or substituted.

## **CERTIFICATION REGARDING DEBARMENT, SUSPENSION**

Vendor must certify in writing they are not currently debarred, suspended, proposed for debarment, declared ineligible by any Federal Department or Government agency.

Vendor must certify in writing they have not been terminated from government contracts in the past three years.

## **1.0 Objective**

MCSD is seeking bids for Laptop Computers good through 2019 school year. August 2019 – May 2020.

Bid Quote Sheet

**Laptop Computer System-**

Intel Core i5-8265U Processor

8GB Memory

500GB SATA 7200RPM Hard Drive

3 Year On-Site Parts and Labor Warranty (NOTE: NO third party warranty/maintenance is allowed)

Microsoft Windows 7 Professional 64Bit

Dell preferred but will accept comparable brand

**Quantity 1 to 100**

MARION COUNTYSCHOOLS  
204 Betsy Pack Drive  
JASPER, TENNESSEE 37347  
423-942-3434

NOTICE TO PROSPECTIVE VENDORS:

You have been identified as a supplier of Computer Equipment and we wish to invite you to bid with us. Please refer to the attached "Bid Quote Sheet" and indicate your bid price.

IMPORTANT: All bids must be sealed prior to mailing or delivery to the Marion County Schools attn: Mike Ogden and clearly marked on the outside with the following information on the lower left hand corner of the Bid package.

1. BID NUMBER: 2019-01
2. FOR: Marion County Schools for Laptop Computers
3. DATE & TIME RECEIVING BID: 12:00 Noon CT on Sept 6, 2019
4. DATE & TIME OPENING BID: 9:00 AM CT on Sept 9,2019

We look forward to hearing from you.

Thank you for your interest in Marion County Schools.

Respectfully,

Technology Department  
Marion County School District, Jasper, TN