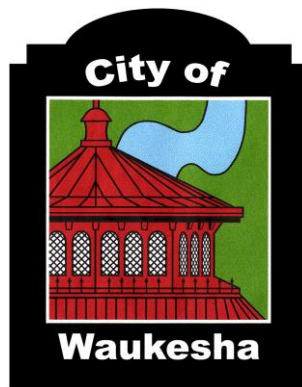


Citrix Workspace Suite

Request For Proposal

December 15, 2015



CITY OF WAUKESHA

CITY HALL – 201 DELAFIELD STREET
WAUKESHA, WI 53188-3606
PHONE 262-524-3565
FAX 262-524-3848

Equal Opportunity/Affirmative Action Employer



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I. DESCRIPTION OF REQUEST FOR PROPOSAL (RFP)

Overview: The City of Waukesha, Wisconsin (City) is planning to upgrade all Citrix licensing to the Citrix Workspace Suite. The current license count is 500 Concurrent Users.

- A. Services Requested. The City of Waukesha, Wisconsin is requesting pricing information to be used for the acquisition of Citrix Workspace Suite licensing.
- C. No Compensation for Proposals. A proposal submitted as a result of this request for proposal will be considered a marketing investment on the part of the respondent. No respondent will be compensated for the proposal.
- D. Proprietary Information. The City will maintain the proposal as proprietary and confidential information before proposal opening. Thereafter, the proposal shall be kept confidential to the extent permitted by the public record laws of the State of Wisconsin.

II. TIME SCHEDULE

- A. Timetable for Selection. The City of Waukesha, Wisconsin intends to use the following timetable in regards to RFP review:

EVENT TIME FRAME:

Deadline for receipt of RFP materials December 18, 2015 @ 9am CST

Review Period by City December 18, 2015 @ 10am CST

III. INSTRUCTIONS TO THE VENDORS

- A. Contact Person All proposals can be emailed to cpofahl@ci.waukesha.wi.us or sent to the attention of:

**City of Waukesha
Attention: Chris Pofahl
Information Technology Department
201 Delafield Street
Waukesha, WI 53188
(262) 524-3565**